

Chelsea Circle Townhome Owners' Association

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Board Meeting Minutes

March 13, 2013

The CPTOA Board of Directors met on Wednesday, March 13, 2013, at 7:03 pm at Carl's home. Board members present were Richard Dihel, Carl Holtz, and Rob Hepburn, with Don Fink also attending.

Approval of Minutes	Motion made by Carl and seconded by Rob to approve the minutes of the CPTOA January 16 meeting. Motion passed unanimously.
Business Discussed	<ul style="list-style-type: none">• The checking account signature was taken care of by Carl.• Approval of the 2012 Financial Statement will be needed at the April meeting.• The April Landscaping Walk around is coming up. Keep two Saturdays open.• Don shared a number of light fixtures he had researched. Don is going to order one particular one we liked and will try to have it available for the Board to view at the April meeting.• The Board briefly discussed the painting of Buildings 1,6,9 & 5 that will begin this spring.<ol style="list-style-type: none">1. We plan to start a 5 yr. painting cycle as of this year.2. Since there are 10 Buildings we would do 2 each year, giving us a 5 year cycle to complete all buildings• Rob shared a letter from the Hoffman's regarding problems they encountered with installing a new dish antenna. (See attached) We agreed on the following change to the Rules & Regs:<p style="margin-left: 40px;">Change the page entitled Satellite Dishes, 5th line that currently reads, "Dish must be installed near the back location of the unit." The change should read: <i>"Dish must be installed so that it can not be seen from the street. If it is on the ground it should be inconspicuous."</i></p>The change was approved unanimously. Dick will make contact with the Hoffman's to let them know about our response to their letter.
Adjournment	<ul style="list-style-type: none">• At 8:14, a motion was made by Rob and seconded by Carl to adjourn. The motion passed unanimously.• The next Board meeting will be April 10, 2013, 7:00 pm at Rob's house.

Respectfully submitted,

Rob Hepburn, Secretary