

Chelsea Circle Townhouse Owners' Association
www.chelseaplacetownhouses.com
Board Meeting Minutes
March 18, 2015

The CPTOA Board of Directors met on Wednesday, March 18, 2015 at the Holtz home. Board members present were Carl Holtz, Robert Wheatley and Diane Hodges. Also attending were Don Fink, Paul Hanson and Rob Hepburn.

Approval of Minutes -

Motion was made by Bob Wheatley and seconded to approve the minutes of the February 10th board meeting. The motion was approved unanimously.

Treasurer's Report -

In John Fikejs's absence Diane read his Treasurer's report of March activity. It was moved and seconded to accept it and it passed.

Old Business -

It was brought up that unit at 0N686 was bought by Wells Fargo. It is unknown how much we can collect in back fees.

There is an outstanding invoice for snow removal last month for \$1,200. It is in dispute.

New Business -

Isadore Concrete submitted a list of driveway repairs/replacements costs. Building 8 seems to be the priority. It was decided to defer a decision on this till the April meeting.

It was voted to accept Ground Pros' bid of \$1,100 for winter pruning of deciduous scrubs. Paul Hanson will deliver notices to each homeowner so they may designate any area they do not want pruned.

Paul Hanson will clarify with Ground Pros the details for care of the ornamental trees. The bid from Bartlett Tree Experts is also on hold pending an April walk thru and clarification. A date for the walk thru will be set in the near future and a clarified plan will be presented in April.

Reserve Advisors will be submitting their Reserve Study report in 4 to 6 weeks.

Additional discussion -

Don Fink will do a walk thru and spring checkup on all the buildings.

Painting on units was also discussed. Building 7 is scheduled for this year. It was recommended that subcontractors not be used to maintain quality of work.

Adjournment -

At 8:30 pm a motion was made and seconded to adjourn. The motion passed.

The next Board meeting will be Wednesday, April 15, 7:00 pm at Robert Wheatley's house.

Respectfully submitted,

Diane Hodges, Secretary

