

**Chelsea Circle Townhouse Owners' Association**  
[www.chelseaplacetownhouses.com](http://www.chelseaplacetownhouses.com)  
**Board Meeting Minutes**  
**December 8, 2015**

The CPTOA Board of Directors met on Tuesday, December 8th, 2015 at 8:00 pm at the Winfield Library. Board members present were Carl Holtz, George McNeill, John Fikejs, Robert Wheatle and myself.

**Approval of Minutes -**

Motion was made to approve the minutes of the November 24th board meeting. The motion was seconded and approved.

**Treasurer's Report -**

John Fikejs's Treasurer's report of November activity was presented. It was approved unanimously.

**Old Business -**

It was voted by Carl, Mac and John to accept the budget for 2016. The landscaping proposal from Sebert Landscaping was approved by board members contacted by email on October 29th for a bid of \$17,500 for the coming year. Myer's proposal of \$6,685 (no final figure yet) for maintenance was also approved by email on November 2nd.

**New Business -**

It was discussed whether we should fill a collection suit to recover money owed on the Shirley Rouse estate. John will check on this and get back to us.

**Adjournment -**

At 8:30 pm a motion was made and seconded to adjourn. The motion passed.

**The next Board will be Wednesday, January 13th at the Hodges home.**

Respectfully Submitted,  
Diane Freeman Hodges, Secretary



